



16th July 2020

Holly Lodge Breakfast and After School Club
Charges 2020-2021

Dear Parents and Carers

I am writing to inform you that, from September, the cost of sessions at The Lodge After School Club will increase. As food and staffing costs rise, and as we strive to maintain our fantastic wrap-around care provision, it has now become clear that we need to implement a small increase to cover these additional costs.

The new pricing will come into effect at the beginning of the next academic year. Therefore, from September 2020, the charges per child, per session for the **After School Club will be £11.95**.

The cost of **Breakfast Club will remain at £4.95** per session, per child.

Please note that due to high demand for the club, all sessions must now be **pre-booked via Scopay at least 48 hours in advance**. We are unable to accept any bookings on the day unless in exceptional circumstances. We would like to highlight the following, as per our terms and conditions:

- **Cancellations and Refunds**
- If you wish to cancel a session please inform the school by telephoning 01252 548390 or emailing hlasc@hollylodge.kite.academy Alternatively, you may cancel a session by unselecting the session booked on your child's Scopay account. This must be done a minimum of 48 hours in advance.
- Cancellations within 48 hours of the date of the booked session(s) will not be eligible for any form of refund.
- Cancellations with more than 48 hours' notice of the date of the booked session(s) will be eligible for a credit on your child's Scopay account, to be used for future sessions.
- **We are unable to issue cash, card or childcare voucher refunds under any circumstances.**

A late charge for pupils collected after 6pm will remain at £10 per quarter hour. This is in addition to the standard after school club session fee of £11.95.

Despite this increase, Holly Lodge still offers some of the most competitively priced breakfast and after school club care in the local area, and are excellent value for money. We provide a high quality service, meeting the needs of both parents/carers whilst allowing children the opportunity to engage in stimulating activities, relax and have fun at the start and end of the school day.

Online Booking and Payment - Update

Our existing users may have already noticed that we have updated the way that you book online. You will now be able to book sessions all in one place, rather than having to choose separately between breakfast and after school club calendars. To book you will need to select the correct code for the session: B for breakfast club and C for after school club. This also means that you will only need to load credit in once place rather than two, making the booking and payment procedure easier. If you have any questions regarding the booking and payment process, please do contact us.

We will continue to further develop our provision over the coming year, and will keep you updated of the latest news. Thank you for your support.

Yours sincerely,

Mrs C. Dancer
Academy Head